

Clark Memorial Library Trustee Meeting

Meeting #2 August 17/2021 5:38 pm

Minutes

Present: Trustees: Barb Misiaszek, Sharon Zombek, Joy Dapson,, Sue Collins. Library Aide, Mike Marris

Absent: Mary Beth Nadeau

Barb Misiaszek, President called meeting to order 5:38pm.

Pledge

Public: None Present

Minutes: Approved Barb Misiaszek

Financial Report: Reviewed and accepted for informational purposes. Approved all payments & receipts. Berkshire Bank Closing: Leave Certificate of Deposits in place this year. Close Safe Deposit Box & return keys. Barb/Sue

Library Aide's Report: On file. Problem with parking resolved. Summer Reading Program 11-15 children attending. Book reading and Crafts on Wed. Book Reading Missy Boehlert 18 children & adults. Trying another Movie Night, Discussed Long Range Plan for Midyork.

Committee Reports: None

Building Committee: New carpeting on Ramp Installed; Clean/Replace Carpeting in Program Room/Joy/Barb; Purchase more Tables Joy/Sharon

Communications: None

Policy Committee: Reapproving Rules of Behavior for Library Aides Barb//Joy

Old Business: Review 2014 Employee Handbook. Binders
for Sue to update.

New Business: Plan for Basket Raffle; Ice Cream Social 9/11/21

Other Business: None

Meeting adjourned at 6:39 pm Sharon/Barb

Next Meeting 9/21/21

Respectfully Submitted,



Sharon Zombek, Secretary